

# AIS

# CPD DAYS

Educate and inspire architects at the AIS CPD Days



**AIS** Architectural  
Information  
Services

AIS is a division of BCI Media Group.

# CPD DAY OVERVIEW

For over 15 years, AIS has assisted in connecting product suppliers and manufacturers with design specifiers across a range of event platforms. In 2020, AIS will be running multiple CPD Days giving suppliers the opportunity to showcase their expertise to a captured audience of registered architects.

These days are a great platform to get face time with a range of architects from multiple practices in each city, helping you increase your brand awareness and positioning yourself as a technical expert in your field.

Being apart of our CPD Day will include:

- All event coordination, registration and catering handled by AIS.
- Your logo, link to company website and topic overview featured in our event invitations emailed to our specifier database.
- All certificates of completion issued by AIS to each event attendee.
- Post Event Report detailing name, title and company of every attendee at your presentation.

CPD presentations must meet a high educational standard comprising of information focused on the design and technical context in which the product may be applied.



# CPD DAY BENEFITS

## • QUALITY & QUANTITY

Create relationships with new decision makers from multiple practices, source fresh project opportunities & boost your brand awareness with unparalleled exposure.

## • BECOME THE GO-TO TECHNICAL EXPERT

Showcase your technical expertise to a captured audience of registered architects through Formal CPD. Educate and enlighten your audience and position your company as thought leaders in your field.

## • BUILD LONG LASTING RELATIONSHIPS

Whether through showcasing your technical expertise or connecting with new contacts, you'll have the opportunity to increase your brand exposure in the market and open yourself up to more project leads.

## • INCREASE YOUR SALES OPPORTUNITIES

After each presentation you'll receive a Post Event Report detailing each attending specifiers' name and title.

This can ensure any great conversations you have had can be followed up on with ease.

## • CAPITALISE ON CONVENIENCE

All event coordination is handled by AIS – from catering, calendar invitations and reminders to attendees as well as all Post Event communication.

# EVENT SCHEDULE

Presentation spaces are strictly limited at each event. In order to participate your presentation must have been assessed by either AIS or the AIA and meet industry standards for Formal CPD.

Event City	Event Date	Available Spaces	Price
Brisbane	Early March	10	\$950+GST
Sydney	Early June	10	\$950+GST
Newcastle	Mid June	5	\$500+GST
Perth	Late June	7	\$950+GST
Cairns	Mid July	5	\$500+GST
Townsville	Mid July	5	\$500+GST
Toowoomba	Early August	5	\$450+GST
Adelaide	Late August	5	\$650+GST
Canberra	Mid October	6	\$700+GST
Melbourne	Late November	10	\$950+GST
Gold Coast	Early December	5	\$650+GST

## LOOKING TO BECOME A CPD PROVIDER?

AIS is uniquely positioned to assist suppliers and manufacturers in becoming accredited CPD providers through our CPD Assessment Service. We'll work with you to develop and assess a CPD presentation that exceeds industry standards. For more information and pricing, please contact: Sophie Cadigan – [sophie@aisaustralia.com](mailto:sophie@aisaustralia.com).

### PLEASE NOTE

- Payment is required prior to attendance.
- Spaces are booked on a 'first in first served' basis.
- Your CPD presentation must have been assessed by the AIA or by AIS in order to participate
- Presentations must go for one hour – 40 minutes of educational content, and 20 minutes for a quiz or activity
- Dates are subject to change – changes will be communicated to suppliers by email should they occur
- AIS does not offer brand exclusivity at the CPD Days

# AIS CPD DAYS BOOKING FORM

AIS in conjunction with BCI Media Group offer the following CPD Days.

Payment is required prior to attendance. Please tick the CPD Days you would like to book.

AIS will not accept bookings from providers who do not have approved Formal CPD presentations.

## AIS CPD DAYS DATES AND PRICING

- Brisbane - \$950+GST
- Sydney - \$950+GST
- Newcastle - \$500+GST
- Perth - \$950+GST
- Cairns - \$500+GST
- Townsville - \$500+GST
- Toowoomba - \$450+GST
- Adelaide - \$650+GST
- Canberra - \$700+GST
- Melbourne - \$950+GST
- Gold Coast - \$650+GST

## CONTACT AND AUTHORISATION

By completing this form I acknowledge that I have read and agreed to the Terms & Conditions outlined in this application.

### AUTHORISED CONTACT

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PURCHASE ORDER NUMBER REQUIRED: YES / NO PO #: \_\_\_\_\_

I AGREE TO THE TERMS & CONDITIONS AS STATED IN THIS DOCUMENT

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### ACCOUNTS CONTACT

NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PLEASE SEND YOUR SIGNED COMPLETED FORM (ALL PAGES) IN PDF FORMAT TO:**

Email: [accounts@aisaustralia.com](mailto:accounts@aisaustralia.com) and [sophie@aisaustralia.com](mailto:sophie@aisaustralia.com)

Contact: 1300 765 428

For more information please contact us at [info@aisaustralia.com](mailto:info@aisaustralia.com) or visit [www.aisaustralia.com](http://www.aisaustralia.com)

### TERMS AND CONDITIONS

- A Tax Invoice will be issued for payment as per our standard trading terms. If you require a Purchase Order Number attached to this invoice please provide details on this Booking Form.
- Payment is required in full prior to attendance.
- Cancellation terms apply regardless of the Tax Invoice payment status.
- *Cancellation of confirmed bookings*  
Request for cancellation must be sent via email to [sophie@aisaustralia.com](mailto:sophie@aisaustralia.com). Bookings cancelled more than 120 out from the scheduled event will incur a fee of 50% of the total event cost. Bookings cancelled within 120 days of the scheduled event will incur a fee of 100% of the total event cost.